

Information:

Drawer: Accounts Payable - Invoices **Vendor Number:** 1598524 **Vendor Name:** VMock Inc

Check Details:

Check Number: E0110987 **Check Amount:** \$ 10,000.00 **Check Date:** 12/9/2025

Invoice Details:

Invoice Number: 4834 **Invoice Date:** 11/6/2025 **PO Number:** P0020275
Voucher Number: V0915948

Document Type: AP Invoice

Document Below



VMock Inc.

VMock Inc.
311 West Superior
Suite 500
Chicago
IL 60654, USA
+1.847.656.3400

INVOICE

DATE:	11/06/2025
INVOICE #	4834
Tax EIN #	30-0614406
PO Number:	P0020275

BILL TO:

College of DuPage
College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137
United States

Email: invoicing@cod.edu
Tel: 630-942-2228

DESCRIPTION (License valid from February 2026 to January 2027)	AMOUNT
VMock SMART Resume & Editor Platform Annual Licensing Fees	\$10,000
TOTAL (USD)	\$10,000

PAYMENT COMMENTS / DETAILS

Details for Wire Transfer:

For Further Credit to:

Account name: VMock Inc.
Account Number: 0800917786
Name of the Bank: Citibank
Citibank Swift Code: CITIUS33
Branch Address: 817 Church Street, Evanston IL 60201, USA
Routing/ABA No: 271070801

If you have any questions about this invoice, please contact
Salil Pande at +1.847.656.3400 or salil.pande@vmock.com

FW: [External] Re: College of DuPage PO No. P0020275 for Year 3 for Software to Provide Comprehensive Resume Support to Students

Accounts Payable <acctpay@cod.edu>

Tue, Nov 18, 2025 at 06:49 PM UTC

CC:

BCC:

From: Fern, April <ferna@cod.edu>

Sent: Tuesday, November 18, 2025 12:07 PM

To: Accounts Payable <acctpay@cod.edu>

Subject: Fw: [External] Re: College of DuPage PO No. P0020275 for Year 3 for Software to Provide Comprehensive Resume Support to Students

Greetings:

Vendor (VMock) submitted an invoice on November 6th, but it hasn't gone to Melissa Schertz (Career Services Manager) queue in Chrome River for approval as of yet. Would like to confirm that this was received appropriately when originally sent and is in the invoicing system for approval. If not, it is additionally attached.

Regards,

April M. Fern, Coordinator

Career Services

Ferna@cod.edu

From: VMock Accounts <accounts@vmock.com>

Sent: Thursday, November 6, 2025 7:48 AM

To: Casey, Kevin <caseyk650@cod.edu>

Cc: Fern, April <ferna@cod.edu>

Subject: [External] Re: College of DuPage PO No. P0020275 for Year 3 for Software to Provide Comprehensive Resume Support to Students

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.

Hi Kevin & April,

We confirm receipt of your email and the Purchase Order P0020275. We have submitted the invoice as well, as required. Attaching the same here for your reference. Thank you.

Warm Regards,

Team VMock

-- CONFIDENTIALITY STATEMENT: This information in this e-mail and any attachment is confidential. It is intended only for the named recipient(s). If you are not a named recipient, please notify the sender immediately, do not disclose the contents to another person or make copies, and delete immediately.

On Wed, Nov 5, 2025 at 3:21AM Casey, Kevin <caseyk650@cod.edu> wrote:

Dear Vendor,

Attached is a College of DuPage (COD) Purchase Order for processing.

Please review the attached **Purchase Order** and **confirm receipt** to the **Requester** who is copied on this email. Please work directly with them to ensure this order is processed accordingly.

SHIPPING & RECEIVING

College of DuPage requests **all packages** include the **Purchase Order Number** for each shipment.

All deliveries should be sent to:

College of DuPage Shipping & Receiving

425 Fawell Blvd.

Glen Ellyn, IL 60137

WAREHOUSE HOURS FOR DELIVERIES: MONDAY-FRIDAY 7:00 A.M.-4:30 P.M. CST.

Shipping & Receiving Questions should be directed to the COD Warehouse at: 630-942-2550

INVOICE QUESTIONS (Procurement Services does not process payments)

Invoice Questions should be directed to the Accounts Payable department at acctpay@cod.edu or 630-942-2228

Please submit all invoices directly to our Accounts Payable Department. Invoices must be sent in **PDF format** to invoicing@cod.edu *to ensure proper approval routing and expedited payments.*

Submission of Invoices Instructions

- Invoices must clearly indicate Purchase Order Number on the invoice.
- Invoices must be submitted electronically in PDF format only.
- **One invoice per e-mail is required.**

The College of DuPage is making considerable efforts to move towards a more efficient and streamlined process for our vendor payments. For safe, efficient, and faster processing of payments, we encourage our vendors to sign up to receive ACH payments through our secured website free of charge. ACH or Automated Clearing House is an electronic network for processing transactions. Once payments have been approved, they are directly deposited into vendor's accounts the following business day.

Please submit requests to purchasing@cod.edu

Thank you!

Procurement Services

Purchasing@cod.edu

1 attachment

4834_Invoice_College of DuPage.pdf